

# GUNDGALLERY

Kenyon College

The Gund Gallery celebrates the power of art as a critical centerpiece of Kenyon's liberal arts mission and our community. We champion the best art and artists of the 20th and 21st centuries via an active exhibition schedule, expanding permanent collection, and formal and informal learning experiences. To this end, the Gund Gallery Art Loan Program gives current Kenyon students the opportunity to bring art into their living spaces and make it a part of their everyday lives. For the duration of a semester, Kenyon students can enjoy and critically study their chosen artwork in their dorm room. This close contact fosters an appreciation of art as students learn to care for the works, interpret their meanings, and come to understand the intrinsic power of art.

## **How do I participate in the Gund Gallery Art Loan Program? (Detailed Instructions)**

- 1) The Art Loan works will be shown in an exhibition at the beginning of each semester. The exhibition dates for the Spring 2018 semester will be January 15-19, 2018.
- 2) During the course of the exhibition, each student interested in borrowing a work of art will place their name in the ballot box. Each student may only submit their name once.
- 3) At the end of the exhibition at 8pm on Friday, January 19, the names of over 50 individuals will be drawn from the ballot box at random.
- 4) The individuals whose names have been chosen will be notified by email to come to the gallery on Sunday, January 21 at 1:00PM to choose their art loan objects. The first name drawn will be able to choose their first choice from the art loan objects. The second name will be able to choose their first choice from the remaining items and so on, until all of the art loan objects are chosen.
- 5) Upon choosing an art loan work, borrowers will need to fill out required paperwork and pay the \$10 loan fee (cash/check). Borrowers must present a valid Kenyon ID at this time.
- 6) At this point, the borrower will arrange for a specific time / date for the installation of their artwork. The installation will be completed by a Gund Gallery Associate. Borrowers may not hang the works themselves.
- 7) Enjoy your artwork for the duration of the semester! Be sure to provide a safe and secure home for the artwork.
- 8) Artwork return will take place at the end of the semester. A Gund Gallery Associate will contact you to coordinate a date / time for the work to be removed from your room. You must make yourself available for a pickup time. All works need to be returned to the Gund Gallery by Friday, May 4, 2018. Failure to return the work on time will result in a \$5 per day overdue fee (including weekends).

## **Are all of the works in the Gund Gallery collection available for loan?**

The only works that can be loaned are in our Art Loan Collection. There are currently over 50 objects in the collection.

## **Can Kenyon College employees borrow an artwork?**

The Art Loan Program is available only to Kenyon students.

## **How many works can I borrow?**

You may borrow only one work each semester.

## **How much is the loan fee?**

Each artwork costs \$10 to loan. If you are selected to receive an artwork on loan, you will be asked to sign a loan agreement and pay the loan fee. All funds raised by the art loan program will go into a dedicated fund for the acquisition, framing and care of art loan objects.

## **How do I pay the loan fee?**

You can pay with cash or check. Please make all checks payable to the Gund Gallery.

## **Do I transport and hang the work myself?**

No, a Gund Gallery Associate will contact you to coordinate the hanging of your chosen artwork.

**My roommate and I would both like to display an artwork. Is there a limit to how many artworks can be in a room?**

Due to the limited number of objects available, there is a limit of two art works per dorm room/apartment. If three or more students from the same dorm room/apartment have their names drawn, only the first two students will get to select art works.

**I have a frame that I think my borrowed artwork would look much better in. Can I replace the frame?**

No, you may not for any reason remove or replace the existing frame on a work you've borrowed from the Gund Gallery.

**How do I clean the artwork?**

Dust artworks with a dry cloth only. Do not clean with spray or water, which may streak the Plexiglas surface and possibly stain the artwork. If you think that the work needs to be cleaned, please contact the Gund Gallery and an associate will consult with you about the work.

**I accidentally damaged the artwork. What do I do?**

If a work is damaged while in your care, do not try to fix it yourself. Immediately contact Robin Goodman, Collections Manager & Registrar at the Gund Gallery, at [goodmanr@kenyon.edu](mailto:goodmanr@kenyon.edu) or 740-427-5971. A museum employee will schedule a site visit to assess the damage. If the frame is unstable, remove the work from the wall and lay it flat on a table where it will be undisturbed.

**I don't like the artwork I borrowed. Can I return it and borrow another one? Do I get a refund?**

You may return an artwork, but not borrow a new one. Loan fees are non-refundable.

**I have moved to another room on campus. Do I need to update anyone about this?**

Yes, please inform Robin Goodman, Collections Manager & Registrar at the Gund Gallery, at [goodmanr@kenyon.edu](mailto:goodmanr@kenyon.edu) or 740-427-5971 to coordinate either the movement of the artwork to your new room or its return to the gallery.

**Can I return an artwork prior to the return period?**

Yes. Please contact Robin Goodman, Collections Manager & Registrar at the Gund Gallery, at [goodmanr@kenyon.edu](mailto:goodmanr@kenyon.edu) or 740-427-5971 to make arrangements.

**What happens to the artwork once it is returned?**

The condition of each work in the Art Loan Collection is assessed and compared to the condition reports taken prior to its loan. If there is new damage to the work, the borrower will be charged for the cost of repairs.

**Can I buy the artwork that I borrowed?**

No, the works included in the Art Loan Collection are not for sale.

**I have a question that isn't included here. Who can I ask?** Robin Goodman, Collections Manager & Registrar at the Gund Gallery, at [goodmanr@kenyon.edu](mailto:goodmanr@kenyon.edu) or 740-427-5971.